Import Content from an old Canvas Course to a new Canvas course

You can import most items from an old Canvas Course to a new one.

You can do an export of all copy-able items from old course and import into the to new course.

Copy most items or single items in a Course

You will export the entire course first, then on import you can pick and choose what to import into the new course.

First up, go to the old Canvas course and click "Settings" on the bottom lower left area

Once in the Settings of the old course, click "Export Course Content" on the right hand menu

Home
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Course Details | Sections | Navigation | Apps | Feature Options

Course Details

Course is Unpublished

Image:	
Name:	WELCOME TO CANVAS
Course Code:	PRAC-001
Blueprint Course:	Master Blueprint Course - 20 Fall (courses/6197)
Time Zone:	Central Time (US & Canada) (-
Subaccount:	Practice Courses
Term:	Default Term

Changing course dates may override term availability settings and placement in the Courses page and Dashboard.

Share to Commons
Course Statistics
Course Calendar
Conclude this Course
Import Course Content
Export Course Content
Reset Course Content
Validate Links in Content
Blueprint Information

Current Users

Students: None

Choose "Course" for Export Type and then "Create Export"

Content Exports

Content export files cannot be downloaded after 30 days.

Export Type

⦿ Course

◯ Quiz

Create Export

You will now get this screen:

Content Exports

Content export files cannot be downloaded after 30 days.

Processing
this may take a bit...

The export process has started. This can take awhile for large courses. *You can leave the page* and you'll get an email when the export is complete.

This can take several minutes to half an hour, feel free to click a new tab or go grab a cup of coffee. You will get an email when it's done. When it is finished you get the following page:
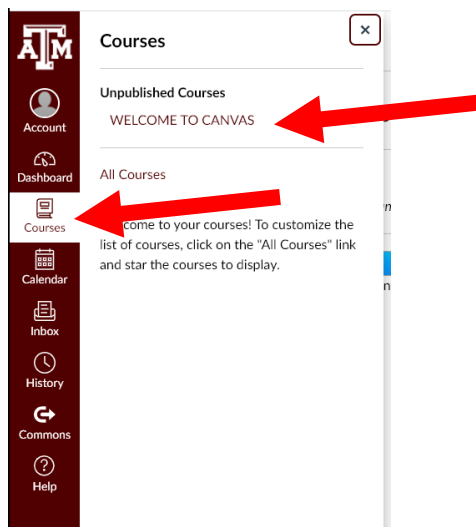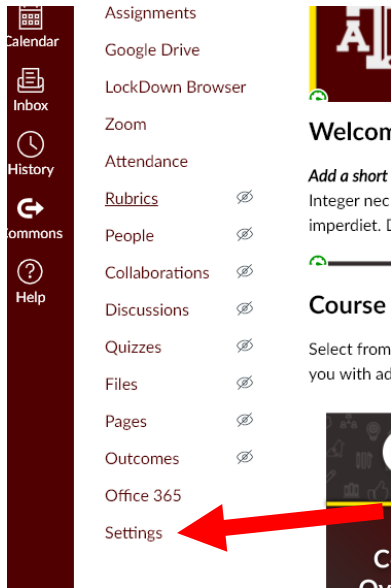
Content Exports

New Export

Content export files cannot be downloaded after 30 days.
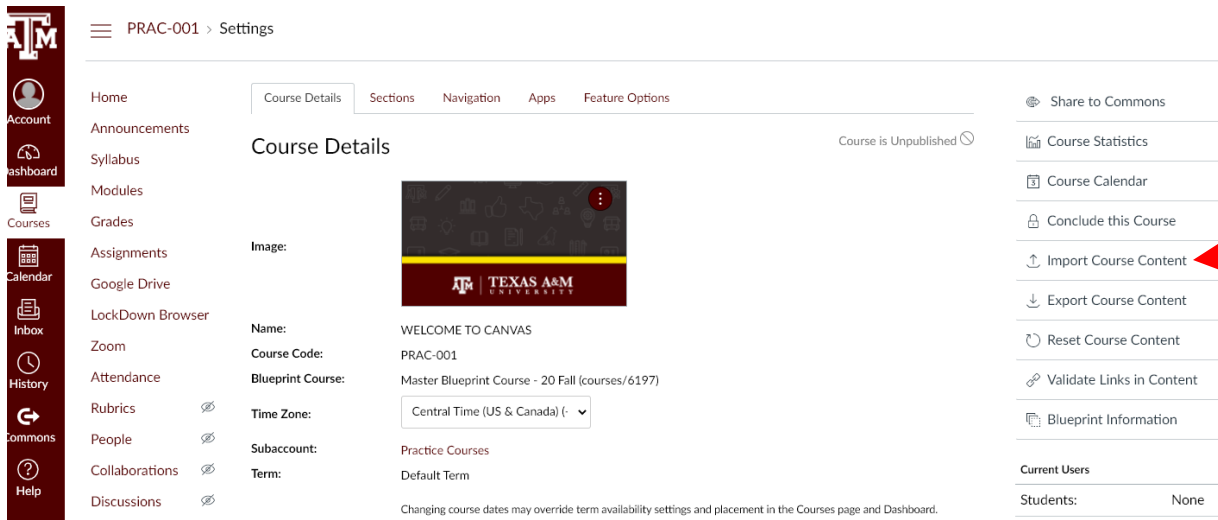
Your content has been exported.

Click the "New Export" link above the blue bar and that will start the download of the package file.

Now we move into the new Canvas course and click the "Settings" at the lower left area of the course menu.

Once in the settings you will click "Import Course Content"

Now choose from the dropdown "Canvas Course Export Package"

Import Content

Content Type   Select One ⌄

Select One
Copy a Canvas Course
Canvas Course Export Package
Unzip .zip file into folder
Angel export .zip format
Blackboard 6/7/8/9 export .zip file
Blackboard Vista/CE, WebCT 6+ Course
Common Cartridge 1.x Package
D2L export .zip format
Moodle 1.9/2.x
QTI .zip file

Current Jobs

QTI	qti_import.zip	Nov 11, 2020 at 12:02pm	Completed
QTI	qti_import.zip	Oct 14, 2020 at 1:01pm	Completed

Content import files cannot be downloaded after 500 days.

Then click Choose File

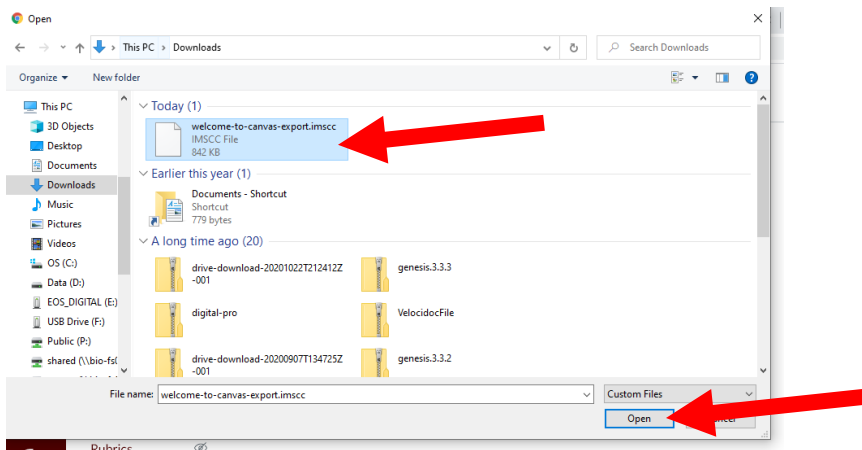## Import Content

Content Type   Canvas Course Export Package ⌄

Source   Choose File   No... chosen

Content   ◯ All content
       ◯ Select specific content

Options   ☐ Adjust events and due dates

Cancel   **Import**

A pop up Window will appear, choose the .imscc file you just downloaded from your old course and choose "Open"

Here choose "Select specific content". You do not want to choose All content, as it will copy over Welcome modules from the previous course, and it's really annoying. You should Also select the "Adjust the events and due dates" check box.

Here you have a choice about due dates for assignments or exams, you can choose to shift the dates to the new time frame for the semester. Or you can choose to "Remove" the dates, which is recommended. This way you can go in and add the due dates you want without trying to calculate the "shift".

Whichever you choose, to shift or to remove due dates, click "Import". This will run and say "Queued"

Import Content

Content Type Select One ▾

Current Jobs

Canvas Common Cartridge	...to-canvas-export.imscc	Mar 17 at 1:10pm	Queued
QTI	qti_import.zip	Nov 11, 2020 at 12:02pm	Completed
QTI	qti_import.zip	Oct 14, 2020 at 1:01pm	Completed

Content import files cannot be downloaded after 500 days.

When it is ready, click "Select Content"

Import Content

Content Type Select One ▾

Current Jobs

Canvas Common Cartridge	...to-canvas-export.imscc	Mar 17 at 1:10pm	Waiting for Selection	Select Content
QTI	qti_import.zip	Nov 11, 2020 at 12:02pm	Completed	
QTI	qti_import.zip	Oct 14, 2020 at 1:01pm	Completed	

Content import files cannot be downloaded after 500 days.

This will make a pop up where you can select which material you want copied over. Click the checkbox to select for copying click the → to show all the nested items to select or deselect as you like until you click "Select Content" when finished:

****DO NOT COPY OVER SYLLABUS***** There are semester-specific settings in the syllabus and if you copy over the old course it will override the new settings. **DO NOT COPY THE SYLLABUS**

Select Content   ×

- ☐ ⚙ Course Settings
- ☐ 🗒 Syllabus Body
- ↓ ☑ 🔒
  - ☑ Instructor Module (Do Not Publish)
  - ☑ Instructor Support Module (Do Not Publish)
  - ☑ Welcome: Begin Here
  - ☑ Help & Support
  - ☑ Week 1: [Title or Theme Here]
  - ☑ Lectures
- → ☑ 📄 Assignments (8)
- → ☑ 🚀 **Quizzes (7)**
- → ☐ 📄 Question Banks (3)
- → ⊟ 💬 Discussion Topics (2)
- → ☐ 📄 Pages (22)

Cancel   **Select Content**

You will be brought back to the Queued area until the process is done:

Import Content

Content Type   Select One

Current Jobs

Canvas Common Cartridge	...to-canvas-export.imscc	Mar 17 at 1:10pm	Queued
QTI	qti_import.zip	Nov 11, 2020 at 12:02pm	Completed
QTI	qti_import.zip	Oct 14, 2020 at 1:01pm	Completed

Content import files cannot be downloaded after 500 days.

Import Content

Content Type   Select One

Current Jobs

Canvas Common Cartridge	...to-canvas-export.imscc	Mar 17 at 1:10pm	Completed 16 issues
QTI	qti_import.zip	Nov 11, 2020 at 12:02pm	Completed
QTI	qti_import.zip	Oct 14, 2020 at 1:01pm	Completed

Content import files cannot be downloaded after 500 days.

You can now address any issues and check on your material in the pages and modules areas.