

Section Detail for COMM 203-  
T/R 8:00, 9:35, 11:10, 12:45 a.m., Blocker 134  
Public Speaking  
Spring, 2009

**Contact Information**

**Course Instructor:** Stacy Aschenbeck

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**Office Hours:**

**Office:** Bolton 202A

**Course Syllabus**

The *COMM 203 Packet for Public Speaking* serves as the comprehensive course syllabus for this class. It is a required text and is available at the MSC Bookstore. The document you are now reading is the **Section Detail** that gives more specific information on ***this*** section of COMM 203. In addition, reference material for this class is posted at [elearning.tamu.edu](http://elearning.tamu.edu) for COMM 203- It is your responsibility to read and familiarize yourself with course policies and information presented in these documents.

**REQUIRED MATERIALS**

Dan O'Hair, *A Speaker's Guidebook*, 3<sup>d</sup> ed. Boston: Bedford/St. Martins 2007

Nancy J. Street *Packet for Public Speaking: COMM 203, Fall 2008*. (Yellow cover)  
Available at MSC Bookstore.

3-ring binder for PACKET and this document, *Section Detail*

CD-ROM or USB thumb drive (formatted to PC) Two-pocket  
folder

## SECTION SPECIFICS for COMM 203-GRADING

Course requirements have the following value for the computation of final course grades:

Speech One	15%	Exam	20%
Speech Two	20%	Homework	10%
Speech Three	20%	Outside Speech = 25 pts.	
Speech Four	15%	Library Research Homework (3) = 20 pts. ea.	
		Self-Evals (3) = 5 pts. ea.	

### Written Exercises:

- Peer-Evaluations: After each speech, each student will complete a peer evaluation of the speaker, with written comments and suggestions for improvement.
- Self Evaluations: After each speech, each student will be required to watch his/her speech on elearning.tamu.edu and assess it according to the guidelines for the assignment.
- Outlines: Students will be required to turn in outlines and bibliographies for the informative and persuasive speeches on the day of the speech. The outline/bibliography must be printed out 3 days prior to the speaking date. Points taken off the outlines will be deducted from the final speech grade. **Failure to turn in an outline/bibliography on the day of the speech will result in a 20 point deduction per day late, including weekend days.**
- Outside speech: Students are required to attend a speech given outside of class and critique it according to the guidelines learned over the course of the semester. After attending the speech the student must fill out the page in the course handbook.

**\*\* Please note that late assignments will not be accepted.** This includes submissions that are late due to computer malfunctions or system shutdowns. See REFERENCES 10 and 12

### Exams:

There will be one exam given during the semester, worth 20% of the course grade. Exam materials will include lectures and textbook chapters. Some of the material on the exam will NOT be covered in class discussions. THERE WILL BE NO FINAL EXAM however, the Final Exam period is reserved as a regular class meeting if we are behind in our speeches. Let's work together to stay on schedule!!

**\*\*COURSE POLICIES\*\*****ATTENDANCE IS REQUIRED**

I will not accept explanatory notes for absences. Excused absences will only be given if you bring me a note from the doctor saying you were too ill to attend class, or verification from the university that your absence is excused.  
See syllabus for details. Simply don't miss class! See REFERENCE 11

**CHECK NEO E-MAIL EVERYDAY**

Checking e-mail daily is recommended by Texas A&M University and required by me.  
<http://student-rules.tamu.edu/rule61.htm>

**Elearning.tamu.edu**

You can view your speeches and your grades from elearning.tamu.edu

**SPECIAL ACCOMMODATIONS**

If you require accommodation for a disability, please contact your instructor during the first week of class so that we may make arrangements for you.

*"The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their*

*isabilities. If you believe you have a disability requiring an accommodation, please contact the Department of Student Life, Services for Students with disabilities in Room B-116 of Cain Hall, call 845-1637, or e-mail [ssd@tamu.edu](mailto:ssd@tamu.edu)."*

**An Aggie does not lie, cheat, or steal or tolerate those who do.**

### **A NOTE OF CAUTION**

Cheating, plagiarism and other forms of scholastic dishonesty will not be committed in this course. Please familiarize yourself with the University's penalty for these offenses. See REFERENCE 14 in elearning and <http://www.tamu.edu/aggiehonor>

