

# APPENDIX B1: 96-Hour PhD Requirements and Program Benchmark Worksheet—Thesis/Paper Option (Students entering program prior to Fall 2022)

Student's Name \_\_\_\_\_

Semester and year of admission to the graduate program: \_\_\_\_\_

Use this worksheet if:

- You are on the 96-credit-hour program (entered without a recent M.A. or M.S. in Sociology).
- If you are on the 64-credit-hour program, please use the worksheet found in Appendix B3.

Please keep in mind the following guidelines:

- No more than 15-credit hours of out-of-department courses can be counted towards the PhD program (out of all of the 96-credit hours).
- Theory courses (SOC 611 and 615) and methods courses (SOC 623, 631, and 624 or 604) should be completed during the first two years in the program.
- No more than 6 credit hours of Directed Studies (SOC 685) can count for the 96-hour program.
- Starting in Fall 2022, SOC 680 shifted from being a three-credit to one-credit class. The current worksheet is written with the assumption that you received three credits for SOC 680 (prior to Fall 2022).

## DEGREE REQUIREMENTS

### PART 1: MASTER'S COURSEWORK (MUST TOTAL 32 HOURS)

Note: Enter N/A if you have been formally exempted from taking a required course. Formal exemption requires a memo signed by the Graduate Advisor and Department Head. If exempt, you should, instead, take another elective course.

#### Theory Courses (6 hours)

SOC 611: Classical Sociological Theory

Semester completed \_\_\_\_\_

SOC 615: Contemporary Sociology Theory

Semester completed \_\_\_\_\_

#### Methods Courses (9 hours)

SOC 623: Measurement of Sociological Parameters

Semester completed \_\_\_\_\_

SOC 631: Seminar in Sociological Research (Quantitative)

Semester completed \_\_\_\_\_

SOC 624: Qualitative Methodology

Semester completed \_\_\_\_\_

or SOC 604: Comparative Historical Methods

**Professional Development Courses (6 hours)**

SOCI 680: Teaching Undergraduate Sociology Semester completed \_\_\_\_\_  
SOCI 681: Professional Seminar in Sociology (0 hours) Semester completed \_\_\_\_\_  
SOCI 691: Master’s Paper Class Semester completed \_\_\_\_\_

**Master’s Elective Courses (6 hours)**

Elective #1: \_\_\_\_\_ Semester completed \_\_\_\_\_  
Elective #2: \_\_\_\_\_ Semester completed \_\_\_\_\_

**Master’s Research Hours (5 hours)**

These hours are in addition to the Master’s Paper Class.

SOCI 691: Research (number of hours) \_\_\_\_\_ Semester completed \_\_\_\_\_  
SOCI 691: Research (number of hours) \_\_\_\_\_ Semester completed \_\_\_\_\_

Name of Master’s Committee Chair: \_\_\_\_\_

Master’s Committee Member’s (minimum 2 members, 1 outside department):  
\_\_\_\_\_

Master’s Program Plan Approved Semester completed \_\_\_\_\_  
Master’s Thesis/Paper Completed Semester completed \_\_\_\_\_

**PART 2: PH.D. REQUIRED COURSEWORK (MUST TOTAL 64 HOURS)**

**Major Area Coursework Name** \_\_\_\_\_ **(12 hours)**  
Course #1 \_\_\_\_\_ Semester completed \_\_\_\_\_  
Course #2 \_\_\_\_\_ Semester completed \_\_\_\_\_  
Course #3 \_\_\_\_\_ Semester completed \_\_\_\_\_  
Course #4 \_\_\_\_\_ Semester completed \_\_\_\_\_

**Minor Area Coursework Name** \_\_\_\_\_ **(9 hours)**  
Course #1 \_\_\_\_\_ Semester completed \_\_\_\_\_  
Course #2 \_\_\_\_\_ Semester completed \_\_\_\_\_  
Course #3 \_\_\_\_\_ Semester completed \_\_\_\_\_

**Publishing Course (3 hours)**

SOCI 682 Grant Writing for the Social Sciences Semester completed \_\_\_\_\_  
**OR**  
SOCI 683 Professional Writing and Publication Semester completed \_\_\_\_\_

**Doctoral Elective Courses (0-22 hours)**

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**Doctoral Research Hours (18-40 hours)**

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Name of Ph.D. Committee Chair: \_\_\_\_\_

Ph.D. Committee Members (minimum 3 members, 1 outside department):  
\_\_\_\_\_

Ph.D. Degree Program Plan Approved	Semester completed _____
Completion of Preliminary Examinations	Semester completed _____
Completion of Dissertation Proposal	Semester completed _____
Completion of Dissertation	Semester completed _____

# PROGRAM BENCHMARKS

## YEAR #1

### Fall semester

Complete following required coursework:

- SOCI 600: Introduction to Sociological Data Analysis
- SOCI 611: Classical Sociological Theory
- SOCI 623: Measurement of Sociological Parameters
- SOCI 681: Professional Seminar in Sociology

### Spring semester

Complete the following coursework:

- SOCI 615: Contemporary Sociology Theory
- SOCI 631: Seminar in Sociological Research (Quantitative)
- SOCI 681: Professional Seminar in Sociology
- SOCI 691: Research Hours

Complete a minimum of four required theory and/or methods courses

Select advisor and major

Work on Master's paper or thesis

NOTE: Theory courses (SOCI 611 and SOCI 615) and methods courses (SOCI 600 and SOCI 631) may be taken either in Year #1 or Year #2, but they must be taken in sequence within the same academic year.

## YEAR #2

During Year #2, you should complete the following required courses:

- SOCI 631: Seminar in Sociological Research (Quantitative)
- SOCI 624: Qualitative Methodology or SOCI 604: Comparative Historical Methods
- SOCI 680: Teaching Undergraduate Sociology (1 hour)

### Fall semester

Select committee members

Submit Degree Plan of Study with Graduate and Professional School

### Spring semester

Complete Master's paper or thesis

Start submitting to conferences

## **YEAR #3**

By the end of Year #3, you should have:

- Completed your coursework for your major and minor
- Met with committee to plan PhD Preliminary Examination
- Presented a paper at a conference (e.g., regional, national, specialty) or a department brown bag
- Completed a teaching workshop or similar teaching activity. This may include workshops available on campus.

## **YEAR #4**

By the end of Year #4, you should have:

- Submitted a single-authored article or two co-authored articles to peer-reviewed sociology journal(s).
- Attended teaching activities at a professional conference or guest lecture in a faculty member's class.

### Fall semester

- Complete preliminary examination

### Spring semester

- Defend dissertation proposal

## **YEAR #5**

By the end of Year #5, you should have:

- Published a single-authored article or two co-authored articles in peer-reviewed sociology journal(s)
- Taught a sociology course at a college or university.

### Fall semester

- Prepare to enter the job market
- Prepare material for job applications
- Prepare research job talk
- Practice research job talk

### Spring semester

- Complete dissertation
- Schedule final examination
- Submit dissertation to Graduate & Professional School